

Executive Committee Meeting Minutes  
Belknap County Complex  
01/12/15 at 5:00 pm

Members Present: Representatives Tilton, Comtois, Vadney, Gallagher, Flanders, Hurt and Sylvia.

The meeting began at 5:00 pm with a pledge of allegiance to the American Flag.

**Election of Executive Committee officers:** Chair Tilton stated they deferred the election of Executive Committee officers at the last meeting and it needs to be done tonight. Currently the Delegation officers were representing this role. (Chair, vice chair and clerk). Rep. Tilton opened the floor for nominations. M/Gallagher to nominate Herb Vadney as the chair. S/Hurt. M/Sylvia, S/Comtois to close nominations. Unanimous. **Motion passes.** Rep. Tilton called the vote. 6-Y, 1-abstain (Vadney). **Motion passes.** Rep. Tilton then handed the meeting over to Chair Vadney. M/Comtois to nominate Mike Sylvia as vice chair. S/Hurt. M/Sylvia to nominate Gallagher. There was no second. Rep. Vadney called the vote. 6 -Y, 1-opposed (Sylvia). **Motion passes.** M/Comtois, S/Tilton, to nominate Rep. Gallagher as the Clerk. M/Sylvia, S/Hurt to close nominations. Unanimous. **Motion passes.** Rep. Vadney called the vote. Unanimous. **Motion passes.** Results: Rep. Vadney, Chair; Rep. Sylvia, Vice Chair and Rep. Gallagher, clerk.

**Transfer #2014-45:** Transfer #2014-45 for \$2,383 for water and sewer in the general fund. Rep. Sylvia had a point of concern of transferring money after money was already encumbered or spent. Rep. Vadney said it is a retro approval as they did know they were coming. Rep. Gallagher said that they talked about it back in December and that there is still a window of time to pay this and the auditors will make the adjustment to the proper year during the audit process. Facilities Manger Dustin Muzzey said that he has the bill now. Rep. Hurt also mentioned Transfer #2014-47 for \$2,437 for the Nursing Home water and sewer. Rep. Sylvia read from RSA 24:15. Rep. Vadney clarified that these transfers will pay for what the county now owes. M/Tilton, S/Flanders to approve 2014-45 for \$2383. 6-Y, 1 opposed (Sylvia). **Motion passes.**

**Transfer 2014-47:** M/Hurt, S/Flanders to approve transfer request #2014-47 for \$2,437 as presented. 6-Y, 1-opposed (Sylvia). **Motion passes.**

**Transfer 2014-48:** For \$22,000 to cover the increase and winter rates for propane and electric. Facilities Manager Dustin Muzzey explained how U Source bid this out for the County. It is supply and demand that makes the winter rates higher. They go down again in May. Mr. Muzzey feels like \$20,000 is enough to cover the December bills. Rep. Hurt asked about a tearing schedule. The Commissioners will work with Mr. Muzzey to get tearing done. M/Gallagher, S/Flanders to approve transfer #2014-48 for \$20,000 as presented. 6-Y, 1-opposed (Rep. Sylvia). **Motion passes.**

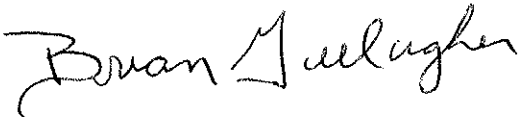
**Transfer requests 2014-51-54:** Chair stated that since these requests have not been signed by the Commissioners, they will not be considered. The Commissioners stated that they have not signed as they have not had time to digest these transfers yet. They have not had enough time to see when the appropriations were exceeded etc. and they need the time to make an informed decision.

**Legal bills:** Rep. Tilton asked about the outstanding legal bills and stated the legal fee for the personnel committee was not paid. Commissioner DeVoy said it was his intention to pay the legal bills after proper review. The Commission will review and bring back a request to the Executive Committee when they are ready. M/Tilton, S/Comtois to table transfers 2014-51 – 54 at this time. Unanimous. **Motion passes.**

**Minutes:** Rep. Vadney said that he believes minutes should be signed by the Clerk, not the staff. There are 3 sets of minutes awaiting approval, 12/08/14, 12/16/14 and 12/31/14. M/Flanders, S/Tilton that these minutes are signed by Clerk, Rep. Gallagher and all minutes moving forward. Unanimous. **Motion passes.** M/Sylvia, S/Tilton to approve the 12/08/14 EC minutes as written. Unanimous. **Motion passes.** M/Tilton, S/Flanders to approve the 12/16/14 EC minutes as written. Unanimous. **Motion passes.** M/Gallagher, S/Flanders to approve the 12/31/14 minutes as written. 5-Y, 2 abstain (Tilton and Comtois as they were absent). **Motion passes.** Rep. Tilton stated that the 10/27/14, 11/17/14 and 12/01/14 minutes will be approved at the next meeting by former members and the previous clerk, Richard Burchell.

**Adjourn:** M/Comtois, S/Sylvia to adjourn at 5:45 pm. Unanimous. **Motion passes.**

Respectfully submitted,

A handwritten signature in cursive script that reads "Brian Gallagher". The signature is written in black ink and is positioned above the printed name.

Brian Gallagher, Clerk